



JOB DESCRIPTION

Job Title: Student Placement QS

A. ROLE PURPOSE

This one-year placement role with Sacyr will involve assisting the QS team to continue generating a high standard of service delivery, achieving successful outcomes, capturing and sharing knowledge across projects and enhancing our culture of innovation. As student placement QS, you will assist the QS team with contract administration along with risk management and negotiation to effectively deliver the agreed profitability and cash projections, informing line management and seeking guidance as and when required.

This opportunity will provide a student with a wealth of practical hands-on experience which should assist them with their studies and their future career.

B. ROLE RESPONSIBILITIES (Overview)

Assisting the QS Manager with the following QS aspects of the project:

- Company's policies and procedures.
- Cost control.
- System sub-contractor.
- Contractual issues & compliance.
- Measurement of quantities.
- Monthly project cost reports and progress reports.
- Pricing variations.
- Procurement. tendering. contract administration. variations and work packages management.
- Monthly financial statement (budget. submitted. agreed).
- Company's values and professional standards.
- Additional duties associated with the role as determined by QS manager.

C. EXPERIENCE AND QUALIFICATIONS (Minimum Experience & Essential Knowledge)

- Willing to learn, to be creative and to work on their own initiative.
- Dependable and possess a positive attitude to work.
- Good written and verbal communication skills.
- Good time management and organisation ability combined with good problem-solving.
- Ability to work on their own or as part of a team.
- Familiar with Microsoft packages: Word, Excel and PowerPoint.
- Knowledge of the ISO 9001 and ISO 14001